Name of Waste Disposal Company

Address of Waste Disposal Company

City, State & Zip Code of Waste Disposal Company

**RE:** Cancellation of Services

Date

**NOTICE TO NAME OF WASTE DISPOSAL COMPANY OF**

**CANCELLATION OF SERVICES**

To whom it may concern,

We are writing to inform you that we are cancelling our contract with your company. As per my contract, if I cancel my services within Number of Days but no later than Number of Days there is no penalty. A copy of my contract is enclosed.

Please send confirmation of this cancellation and we will submit a final payment. Thank you.

Sincerely,

Your Name

Your Address

*Your Account Number/Customer Number*